

Sprint Retrospective Meeting Minutes

Project: AI Mock Interview Prep

Attendees: Daniella Fuentes, Lindsey Blais, Nakisha Strickland

Start time: 4:00 PM

End time: 5:00 PM

What went wrong?

- The new AI question suggestion algorithm required additional fine-tuning to avoid repetitive recommendations.
- Some reminder notifications did not trigger correctly due to time zone differences.
- The scheduling UI needed more iterations than expected to ensure accessibility and responsiveness.
- Did we do a good job estimating our team's velocity?
 - Yes, the team stayed close to the estimated 20 story points, though some additional testing time was needed for voice and scheduling features.
- Did we do a good job estimating the points (time required) for each user story?
 - Most estimates were accurate. However, implementing the AI recommendation system was more complex than anticipated due to additional data handling requirements.
- Did each team member work as scheduled?
 - Yes, all members followed the schedule, coordinated efficiently, and communicated any delays during daily meetings.

What went right?

- The AI question suggestion feature improved personalization for users.
- The scheduling and reminder functions worked smoothly after optimization.
- Accessibility and UI enhancements made the app more inclusive and professional.
- Collaboration and testing processes were more organized compared to previous sprints.

How to address the issues in the next sprint?

- Test notification and scheduling logic earlier in the sprint to prevent time zone errors.
- Allocate more debugging time for complex AI-based features.

- Conduct more cross-platform tests during mid-sprint reviews.

How to improve the process?

- Continue assigning mid-sprint reviews for early issue detection.
- Pair team members for integrated testing sessions.
- Document technical challenges in detail to streamline handoffs between team members.

How to improve the product?

- Expand analytics to provide users with deeper insights into skill improvement.
- Introduce optional feedback summaries at the end of each interview cycle.
- Explore multilingual support for the AI feedback and question system.